



Importing Personal Property Into Zambia

IMPORTING HOUSEHOLD GOODS AND PERSONAL EFFECTS

REQUIRED DOCUMENTS:

- ✓ Original Passport
- ✓ Resident or Working Permit from the employer that the client is starting a new contract in Zambia
- ✓ Packing list
- ✓ Original Ocean Bill of Lading or Air waybill
- ✓ Detailed inventory in English dated, valued and signed by the shipper
- ✓ Detailed inventory of new items (bought less than six months before the shipment arrival) in English dated, valued and signed by the shipper to be attached to the original invoices.
- ✓ Any diplomatic identification or other documents required to prove duty free status.

Notes:

- Shipper must be in Zambia at the time of the final clearance of the shipment.
- Documents must be received 2 to 3 weeks before shipment's arrival, and should comprise:
 - Copy of shipper's passport
 - Copy of work permit and letter of new employer (indicated in passports of Zambia residents)
 - Valued inventory and valued list of NEW GOODS with receipts.
 - Any diplomatic Identification or other documents to prove duty-free status.
- Documents required at time of clearance include:
 - For HHGs: Original Passport and Original Letter from employer
 - For Automobiles: Registration Document, Original Passport, OBL, Proof of purchase indicating value

RESTRICTED/PROHIBITED ITEMS:

- Firearms and ammunition must be submitted for authorization from territorial administration.
- Unlawful drugs
- Alcohol will be subjected to a 100% tax

IMPORTING MOTOR VEHICLES:

- Shipper must present the following documents for customs clearance:
 - Original Registration Card
 - Original Passport
 - OBL/AWB
 - Car Invoice

ACKNOWLEDGMENTS:

- Worldwide Movers, 2003
- AGS Worldwide Movers, 2001
- Worldwide Movers Africa, 2006

The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.

