



Importing Personal Property Into INDONESIA

HOUSEHOLD GOODS AND PERSONAL EFFECTS

DUTY-FREE ENTRY IS PERMITTED IF THE FOLLOWING REQUIREMENTS ARE MET:

- **Expatriates** must have owned and used the goods for at least one year. The items must be imported for the shipper's continued use and not for resale.
- **Returning Indonesia Citizens** must have lived overseas for at least one year. The items being imported must have been in the possession and continued use of the shipper for at least one year. The items must not be imported for the purpose of resale.

Notes:

- Generally only one duty-free shipment by air OR sea is allowed for Foreigners and Returning Citizens. If, however, the air shipment arrives and clears customs prior to the sea shipment, then both the air and the sea shipment will be duty free.
- The shipper must be in Indonesia at the time of Customs clearance.
- Only one each of any major appliance, computer, or home entertainment system (excluding air conditioners) will be considered duty-free.
- DVDs, laser discs, video tapes and CDs are subject to a "per item" censorship fee. A list of titles must be provided to customs.
- The shipment's arrival in Indonesia must occur within six months of the issuance date of the (first) Residence Permit (KITAS Card).
- A physical examination of all household goods and personal effects is required by the Indonesian Customs authority. If any prohibited items, new items, or if the shipper's documentation is found to be inadequate, additional charges will be applied.
- Any new items will incur duties. New items not listed on the inventory will cause delays.
- Any inclusion of dutiable/restricted/prohibited item(s) will cause delays in customs clearance and will significantly increase charges.
- Large quantities of any type of product will slow the customs clearance and may incur high duties.
- Any item packed in its original carton is classified as new and will be assessed duties.
- The following items may also be brought into Indonesia duty-free as accompanied baggage:
 - 600 cigarettes, or 150 cigars, or 300 grams of tobacco.
 - Personal cameras and jewelry, declared immediately upon arrival.
 - Gifts of US \$100 or less in total value.

Required Documents:

For Expatriates:

- ✓ Original passport for shipper and spouse, valid for at least 12 months
- ✓ Original Work Permit, valid for at least 12 months
- ✓ Original Residence Permit (KITAS Card) for shipper and spouse (if applicable), valid for at least 12 months
- ✓ Power of Attorney to Destination Agent
- ✓ Original and one copy of the inventory and packing list
- ✓ Original bill of lading or air waybill

Required Documents - Household Goods/Personal Effects (continued):

For Returning Indonesians:

- ✓ Original passport
- ✓ Letter from the Indonesian Embassy in host country stating the client's arrival date, the date of return to Indonesia and a statement that the shipper is bringing a shipment of household goods and personal effects back to Indonesia.
- ✓ Assignment and reassignment letter (normally provided by employer or university).
- ✓ If the shipper is a housewife: a copy of the marriage certificate & copy of her husband's passport
- ✓ School certificate or diploma for students
- ✓ License from Indonesian Ministry of Foreign Affairs
- ✓ Original packing list, certified by the Indonesian Embassy/Consulate at origin

Diplomats or Semi-Diplomats (Not Returning Indonesian Diplomats):

- Diplomatic shipments are cleared under Form PP8, which is processed by the receiving embassy.
- Semi-diplomatic shipments are cleared under Form PP19, which is processed by the receiving agency (such as IMF, United Nations, World Bank, etc.).

Required Documents:

- ✓ Form PP8 or Form PP19
- ✓ Original air waybill and/or ocean bill of lading
- ✓ Packing list

PROHIBITED ITEMS

- Alcoholic beverages
- Explosives, fireworks, weapons and other dangerous goods
- Pesticides
- Firearms and ammunition
- Narcotics and various kinds of drugs
- Toy guns and air guns
- Animal skins
- Pornographic and politically "undesirable" materials, including literature
- Obscene literature, photographs and films
- Books of a political or religious nature that may be offensive to Indonesia, Indonesians or Islam.
- Various books and printed materials: books, magazines and other printed materials in Indonesian language/dialect; books, magazine leaflets, brochures and newspapers written in Chinese letters/characters; and packaging for cigarettes and medicine labels in either Indonesian or a foreign language. The exception to these prohibitions is for Diplomatic Facility, or for educational/teaching purposes, including materials in Braille (upon recommendation of the Department of Education and Culture).
- Entry of automobiles and motorcycles is strictly prohibited, unless the shipper has full diplomatic status.

Note: Firearms and drugs are STRICTLY prohibited and punishment for attempted importation is severe.

RESTRICTED ITEMS

- New items or anything in an original factory carton
- Materials (e.g. pictures, tapes, etc.) in Chinese require a special permit and are subject to censorship and confiscation.
- Medications need to be accompanied by prescriptions.
- Antiques
- Animal products (meat, skin, eggs, cheese, etc.) require a Health Certificate, an Import Permit, a letter of appointment on temporary animal quarantine (IKHS), an import plan filed with quarantine official two days prior to arrival, and inspection.
- Records, cassettes, video cassettes, discs and films are subject to censorship.
- Transceiver equipment, cordless phone or telecommunication equipment may only be imported with the approval of the Department of Communications.
- Color copy machine and parts must be approved by the Coordination Board for Fight Against Money Forgery (BOTASUPAL).
- Certain species of plants and plant seedlings
- Certain protected animal species, including parts or products made from such animals.
- Certain species of fish
- Certain medicines, including: traditional, ready-made Chinese medicines and ready-made medicines produced overseas. Ready-made medicines or traditional medicines, accompanied by a doctor's prescription, may be imported in reasonable quantities for the personal use of passengers of ships/planes.
- Solar eclipse glasses must be approved by the Minister of Health.
- Foodstuff is allowed in reasonable quantities.

MOTOR VEHICLES

- Motor vehicles are prohibited entry, unless the shipper has full diplomatic status.
- The process to obtain an import permit is difficult.
- Duty and taxes exceed 125% of custom's assessed value.
- There are maximum horsepower restrictions.

Required Documents

- ✓ Import permit, issued by the Ministry of Trade and Industrial

DOGS AND CATS

- Pets may be imported, but are subject to import duties and taxes, and quarantine fees.
- Birds of the Psittacidae (Parrot) family may not be imported.
- The Animal Quarantine Office should be notified at least two days before the pet's departure from origin.
- A quarantine of 14 days is required for all animals.
- Pets must be for personal use and not for resale.
- The pet's name, breed, sex, age and color must be listed on the paperwork

Required Documents:

- ✓ Copy of owner's passport
- ✓ Import License obtained from the Indonesian Agricultural Department
- ✓ Health Certificate for each animal
- ✓ Vaccination book
- ✓ Rabies vaccination certificate, issued at least 30 days prior to arrival in Indonesia.
- ✓ Letter of Recommendation from the Provincial Animal Breeding Services of the destination region

Importation of Pets Into Rabies-Free Areas:

- Importing pets into the following areas is prohibited: Jakarta area and Java Island.
- The exception to this prohibition is if the pet originates from one of the following countries:
 - Australia
 - New Zealand
 - Fiji
 - Hawaii
 - Taiwan
 - Japan
 - Ireland
 - Iceland
 - Bermuda
 - Brunei
 - Sabah and Serawak
 - Cyprus
 - Sweden
 - Norway
 - Malta
 - United Kingdom
 - Singapore
 - Hong Kong
 - Turks and Caicos islands
 - Italy
 - Belgium
 - Denmark

Exempted pets must meet the following requirements:

- The pet must not be pregnant.
- The pet must be weaned and at least 90 days old.
- It must have been vaccinated against rabies with the inactive vaccine only.
- Vaccinations must be administered at least 30 days and no more than 1 year, before departure.
- The pet must be quarantined before departure from the origin country.
- The animal must be quarantined in the rabies-free area of Indonesia, at the port of entry, for a minimum of 14 days and a maximum of 6 months.

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The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.